

## **Information on the conditions of processing personal data for the volunteer candidate and the volunteer**

Pursuant to Article 13 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (hereinafter RODO), I hereby inform you that:

1. **The Controller of your personal data** is the Board of the Łódzkie Region with its registered office in Łódź 90-051, al. Piłsudskiego 8.
2. **The Controller has appointed the Data Protection Officer** who can be contacted on personal data processed by writing to the e-mail address: [iod@lodzkie.pl](mailto:iod@lodzkie.pl) or to the address of the Controller's registered office.
3. **Your personal data will be processed for the purpose of:**
  - communication with the volunteer candidate, including information on activities undertaken (if the volunteer candidate gives their consent) pursuant to Article 6(1)(a) of the GDPR, i.e. on the basis of your consent;
  - the performance of the contract with a volunteer on the basis of Article 6(1)(b) and (e) of the GDPR, in relation to the Act on Public Benefit Activity and Volunteering, as well as the pursuit of potential claims by the Controller.
4. **The categories of recipients of your personal data are as follows::**
  - Authorities entitled to receive your data on the basis of applicable legislation (e.g. inspection authorities),
  - Lodzkie Centre of Culture (Łódzki Dom Kultury),
  - IT systems and services providers,
  - Postal and courier operators delivering correspondence from the Office of the Marshal of the Łódzkie Region.
5. **Your personal data will be processed** until the purpose for which they were collected has been achieved, and afterwards, in accordance with the provisions of the Act of 14 July 1983 on the National Archival Resource and Archives, for the period specified in the Office Instruction, constituting an annex to the Ordinance of the Prime Minister of 18 January 2011 on the Office Instruction, Uniform Material File Lists and the Instruction on the Organisation and Scope of Operation of Institutional Archives - for the period of 10 years.
6. **You have the right to:**
  - access your data and receive a copy of it;
  - have your data rectified (corrected) if they are incorrect or out of date;
  - have your personal data erased or their processing restricted in case the grounds specified in Articles 17 and 18 of the GDPR arise;
  - object to the processing of your data;
  - withdraw consent to the processing of personal data at any time. Such withdrawal shall not affect the legality of processing carried out before the withdrawal;
  - file a complaint with the President of the Office for Personal Data Protection, to the address: Urząd Ochrony Danych Osobowych ul. Stawki 2 00-193 Warszawa.